



TENANT IMPROVEMENT AUTHORIZATION

BUILDING SERVICES



The Town of Danville has had to deal with tenants doing work requiring a building permit to rental space without the property owner's knowledge. To prevent any future misunderstandings, we are asking for written authorization from the owner for any work done to the premises requiring a building permit.

Tenant Name: _____

Job Site Address: _____

Suite (if applicable): _____

Permit Application No: _____

Date of Application: _____

I, _____, owner of the property listed above, authorize the work proposed for tenant improvement.

I understand that the plans will be plan checked, and when the plans are approved, a building permit will be issued so that the job can be inspected per code.

Signature of Property Owner: _____ Date: _____